



## Data Reporting–COVID-19 Coronavirus–Claim Reporting Requirements

### ACTION NEEDED

Specific reporting requirements have been established for claims attributable to COVID-19 Coronavirus (COVID-19) with Accident Dates of 12/1/2019 and subsequent. Extraordinary Loss Event (ELE) Code 12 (Catastrophe Number) and new code 83 for Nature of Injury and Cause of Injury will be required for the applicable data types.

This circular provides those requirements for Unit Statistical data, Financial Call data, Indemnity Data Call, and Detailed Claim Information.

For details, refer to the Impact section of this circular. Please review these requirements to ensure that any necessary procedural and/or program changes are made within your company.

### BACKGROUND

In response to COVID-19, and in collaboration with the Workers Compensation Insurance Organization, NCCI is establishing an ELE code and adding Nature of Injury and Cause of Injury codes for claim tracking.

### IMPACT

#### Unit Statistical Reporting Instructions

The Loss Record for claims attributed to COVID-19 with Accident Dates of 12/1/2019 and subsequent must be reported as follows:

- Catastrophe Number = 12
- Nature of Injury Code = 83 (COVID-19)
- Cause of Injury Code = 83 (Pandemic)
- Accident Date = 12/1/2019 or subsequent

**Note:** The reporting of new code 83 for Nature of Injury and Cause of Injury is contingent upon jurisdictional approval of NCCI's national item filing.

#### Financial Call Reporting Instructions

Financial Call reporting for claims identified with Catastrophe Number 12 will begin with the 2021 reporting season for Calls valued as of December 31, 2020.

Claims impacted by this catastrophe must be included in the applicable Financial Calls:

- Call #3–Policy Year
- Call #3A–Policy Year–Assigned Risk
- Call #5–Calendar–Accident Year
- Call #5A–Calendar–Accident Year–Assigned Risk
- Call #8–Reconciliation Report
- Call #14–Calendar Year Expense
- Call #19–Accident Year Countrywide Loss Adjustment Expense
- Call #20–Policy Year Large Deductible
- Call #21–Calendar–Accident Year Large Deductible
- Call #26–North Carolina Addendums
- Call #31–Large Loss and Catastrophe (Column 3—NCCI Catastrophe Number must be reported with a 12, regardless of the size of the claim)

## Detailed Claim Information (DCI)/Texas Detailed Claim Information (DCI) Reporting Instructions

The Reported to Insurer Date is associated with COVID-19 claims with Accident Dates of 12/1/2019 and subsequent.

Report the Claim Record with:

- Extraordinary Loss Event Claim Indicator = Y
- Nature of Injury Code = 83 (COVID-19)
- Cause of Injury Code = 83 (Pandemic)
- Accident Date = 12/1/2019 and subsequent
- Reported to Insurer Date = 12/1/2019 and subsequent

## Indemnity Data Call (IDC) Reporting Instructions

Any indemnity activities for COVID-19 claims must be reported.

Report the Quarterly Record with:

- Accident Date = 12/1/2019 and subsequent
- Reported to Insurer Date = 12/1/2019 and subsequent
- Nature of Injury Code = 83 (COVID-19)
- Cause of Injury Code = 83 (Pandemic)

Report the Transactional Record with Accident Dates of 12/1/2019 and subsequent.

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## NCCI ACTION

For the impact and treatment of COVID-19 claim data, NCCI is currently evaluating the following:

- Submission of a national item filing to add new code 83 for Nature of Injury and Cause of Injury in the *Statistical Plan for Workers Compensation and Employers Liability Insurance*
- Establishing the ending Accident Date for Catastrophe Number 12
- Use of COVID-19 claims in Experience Rating and Ratemaking
- Applicable edits and validation

Once these items are determined, NCCI will release follow-up circulars and update appropriate manuals and guidebooks.

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## PERSON TO CONTACT

If you have questions, please contact NCCI's Customer Service Center at 800-NCCI-123 (800-622-4123) and select **Option 6**, or email us at [data@ncci.com](mailto:data@ncci.com). We are here to assist you Monday through Friday, 8:00 a.m.–8:00 p.m. ET.

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