



Safety in Five

Topic: Chemicals in the Workplace

Date:

Location:

Company:

Topic specifics relevant to your job

☐ Chemical contact may lead to very serious, and even fatal injuries and illnesses

- The most common exposures include:
 - Chemical burns, redness and irritation to the face, eyes or other body parts
 - Vision changes, respiratory illness or cancer
- Failure to implement a formal Hazard Communication Program is consistently one of OSHA's most cited violations

☐ Labeling

- Each chemical used by employees must be properly labeled – this applies to chemicals that have been dispensed into smaller containers (spray bottles, droppers)
- Labels must include the name of the product, harmonized signal word, pictogram and hazard statement
- Deteriorated/illegible labeling must be replaced
- Contact your chemical supplier to obtain approved labeling

☐ Safety data sheets (SDS)

- Each commercially purchased chemical must have a corresponding SDS accessible to affected employees

- Collect SDS in a centrally located binder
 - A log should preface the SDS to create a chemical inventory
 - Regularly review the log and binder contents
 - If a chemical is no longer used, remove the SDS from the inventory and binder – but keep on file for 30 years
- Review SDS with affected employees to communicate required personal protective equipment (PPE), storage requirements and first aid

☐ Training

- Employees must receive documented hazard communication training at the time of hire and annually after that
 - Point out the SDS binder location and how to read and understand the format
 - Staff must be advised of the most hazardous chemicals and details regarding protection
 - Location of first aid supplies and eye wash stations

☐ What chemicals in our workplace have the greatest hazard?

Source: OSHA

Attendees (Names/Signatures)

Comments/Suggestions

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